

# NOTICE OF JOB OPENING

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**Posted July 28, 2025**

OFFICE: Facilities/Maintenance

JOB TITLE: Custodian – Part Time

DEADLINE FOR APPLICATIONS: Open until filled.

SALARY: \$13.14 per hour. Position is Part Time (25-30 hrs. per week) with the opportunity to advance to full time. Must have high school diploma or equivalent.

**JOB SUMMARY:** Responsible for general cleaning duties required to keep up the appearance of the Courthouse, Courthouse Annex and other county facilities.

**ESSENTIAL JOB DUTIES AND RESPONSIBILITIES:**

- Sweep and mop floors.
- Clean restrooms.
- Clean windows.
- Clean and sweep sidewalks and entries.
- Pick up and dispose of trash.
- Assist general public and county personnel.
- Other duties as assigned.

**County application is available at the Treasurer's Office and on the Houston County, Texas website at [www.co.houston.tx.us](http://www.co.houston.tx.us)**

***Submit completed Application and Resume to:***

Carl Johnson, Facilities Administrator  
Via email: [cjohnson@co.houston.tx.us](mailto:cjohnson@co.houston.tx.us)  
Or Fax to: 936-544-3260

HOUSTON COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER